



**Minutes of the SPELD NZ Annual General Meeting
held at 10am on 26 September 2020
By zoom**

Attendance: Professional Members & Life Members			
Surname/ First Name	LLG	Surname/ First Name:	LLG:
Alce, Julie	Canterbury	Hutchinson, Pam	Manukau
Alexander, Judith	Auckland	Hutchinson, Shona	Auckland
Anderson, Genevieve	Mana	Kane, Judy	Westn Bay of Plenty
Ashman, Lynne	Manukau	Kennedy, Mary	Wellington
Baldacchino, Linda	Gisborne	Leckie, Tracie	Dunedin
Barnsley, Christine	Dunedin	Marshall, Faith	Hawkes Bay
Bird, Debbie	Hawkes Bay	Miller, Julia	Auckland
Bjarnesen, Cathryn	Wellington	Milne, Linda	Canterbury
Boyce, Eleanor	Auckland	Murdoch, Pam	Taranaki
Boys, Beverley	Mana	Oliver, Odette	Hawkes Bay
Conde, Saffron	Auckland	Powell, Mary	South Canterbury
Copland, Rosemary	Dunedin	Prentice, Lyn	Canterbury
Davis, Holly	Gisborne	Rusden, Joan	Manawatu
Driver, Serena	Southland	Sabourin, Patricia	Eastn Bay of Plenty
Edwards, Roz	Auckland	Sanders, Alexa	Canterbury
Ellis, Julie	Auckland	Scanlan, Peter	Hutt Valley
Fairbrass, Marion	Canterbury	Steel, Fiona	Canterbury
Faulkner, Becky	Canterbury	Taylor, Jacqueline	Hawkes Bay
Gentle, Terry	Southland	Thomson, Penny	Canterbury
Giblin, Cath	Eastn Bay of Plenty	Van de Weele, Jolande	Blenheim
Herbert, Chris	Auckland	Wain, Rebekah	Canterbury
Hey, Angela	Taranaki	Ward, David	Auckland
Hogwood, Mary	Taranaki	Wilson, Belinda	Mana
Attendance: Friends of SPELD NZ Connor, Julie (Auckland)		Staff in attendance Drummond, Jeremy Radcliffe, Susan	
Apologies: Anderson, Jane (Canterbury) Beresford, Lynn (Auckland) Cary, Laura (Canterbury) Conly, Liz (Canterbury) Cousins, Dawn (Dunedin)		De Castro, Sharon (Waikato) Johnson, Nicole (Wellington) le Gros, Marg (Nelson), Michell, Susan (Nelson) Walthew, Anita (Waikato)	

1 Welcome from the Chair and Karakia Timatanga (Opening Karakia)

- 1.1 Peter Scanlan welcomed everyone to the 2020 AGM
- 1.2 We have a quorum
- 1.3 Permission for the Companies Office has been received to hold the AGM by zoom.
- 1.4 We have received no proxy votes

2 Approval of zoom meeting rules

Meeting rules of speaking and voting have been circulated.

Moved That we adopt the rules of speaking (taken as read) for the 2020 AGM.

Moved from the Chair by Peter Scanlan. Carried

3 Apologies:

Moved from the Chair that apologies be accepted. *Peter Scanlan. Carried*

Confirmed that Friends of SPELD NZ in attendance are unable to vote

4 Previous Minutes

Minutes of Annual General Meeting held in Auckland on 28 September 2020 were circulated via website.

Motion: That the minutes be taken as read and approved.

Moved from the Chair by Peter Scanlan. Carried

5 Matters arising: nil

6 Annual reports (combined Chair, Executive Officer, PSC and Finance) highlights were presented to the AGM by Peter Scanlan, Eleanor Boyce and Shona Hutchinson under our four strategic goals:

6.1 Strategic Goal 1 (Expertise and Leadership)

6.1.2 Peter Scanlan introduced the Board Members/Kaitiaki and the Professional Standards Committee members leading SPELD NZ, as well as the staff/Kaimahi. Peter farewelled and thanked departing kaitiaki Sharon de Castro and Christine Barnsley, and departing PSC Eleanor Boyce, Judith Alexander and Cathryn Bjarnesen.

Eleanor Boyce spoke to key professional leadership matters and courses.

6.2 Strategic Goal 2 (Awareness)

6.3 Strategic Goal 3 (Relationships with Stakeholders)

6.4 Strategic Goal 4 (Sustainability)

Shona Hutchinson spoke to the Financial Reports and the overall sustainability of the organisation. End of year loss, largely due to course development costs. Despite this loss, the organisation is well managed.

Peter and Shona gave thanks to Board and PSC members, LLG organisers, Professionals, staff and volunteers for countless hours of input, and to the financial supporters of SPELD NZ.

6.5 Peter Scanlan delivered the statistics for new members in 2019.

Moved from the Chair that the combined reports be accepted: Peter Scanlan Carried.

7 Appointment of Auditors:

Moved from the Chair that William Buck be reappointed as Auditor for the ensuing year:

Peter Scanlan Carried.

8 Election of Board & Professional Standards Committee

8.1.1 Board: There being more vacancies than nominations received by the due date, Peter Scanlan, Shona Hutchinson, and Lynne Ashman were automatically elected.

Moved/Seconded that the election is confirmed *David Ward/Penny Thomson Carried*

8.1.2 Belinda Wilson and Jacqueline Taylor were nominated from the floor of the meeting

Moved and Seconded that Belinda Wilson and Jacqueline Taylor be elected to the Board from the floor of the meeting:

Shona Hutchinson / Lynne Ashman Carried

8.2 Professional Standards Committee

No nominations were received. Anyone who is interested in joining the PSC should contact Executive Officer

9 Other Business

9.1 No remits were received

9.2 No questions or notice of other general business was received before or the meeting

11 Venue & Date for 2021 AGM will be Saturday 18 September 2021 in Wellington (or by zoom)

Chair closed the meeting at 10.51 am with waiata Tutira Mai Nga Iwi