



**Minutes of the SPELD NZ Annual General Meeting  
held by zoom at 1pm on 18 September 2021**

| <b>Attendance: Professional Members &amp; Life Members</b> |                          |   |                       |
|--|--------------------------|---|-----------------------|
| <b>Surname/ First Name</b>                                 | <b>LLG</b>               | <b>Surname/ First Name:</b>               | <b>LLG:</b>           |
| Alexander, Judith  | Auckland (life member)   | MacMillan, Philippa                       | Auckland              |
| Ashman, Lynne  | Manukau                  | Marshall, Christine                       | Auckland              |
| Baldacchino, Linda   | Gisborne                 | McNish, Sharon                            | Canterbury            |
| Berresford, Lynn   | Auckland (Life member)   | Michell, Susan                            | Nelson (Life Member)  |
| Bjarnesen, Cathryn   | Wellington               | Miller, Julia                             | Auckland              |
| Bosman, Carin  | Franklin                 | Mittens, Corinne                          | Auckland              |
| Boyce, Eleanor   | Auckland                 | Moran, Jenny                              | Gisborne              |
| Boys, Beverley   | Mana                     | Morris, Kim                               | Franklin              |
| Cary, Laura  | Christchurch             | Neumegen, Karen                           | Gisborne              |
| Conde, Saffron   | Auckland                 | O'Carroll, Jane                           | Western Bay of Plenty |
| Cook, Margaret   | Mana                     | Oliver, Odette                            | Hawkes Bay            |
| Culling, Yvonne  | C Otago/ Uruuruwhenua    | Prentice, Lyn                             | Canterbury            |
| De Castro, Sharon  | Waikato                  | Ralston, Susan                            | Auckland              |
| Devine, Kate   | Mana                     | Rogers, Linda                             | Nelson                |
| Driver, Serena   | Southland                | Rusden, Joan                              | Manawatu              |
| Edwards, Roz   | Auckland                 | Sabourin, Patricia                        | Eastn Bay of Plenty   |
| Ellis, Julie   | Auckland                 | Sanders, Alexa                            | Canterbury            |
| Evans, Katrina   | Canterbury               | Simpson, Jane                             | Auckland              |
| Fairbrass, Marion  | Canterbury (Life Member) | Steel, Fiona                              | Canterbury            |
| Faulkner, Becky  | Canterbury               | Stroombergen, Julianne                    | Wellington Central    |
| Forsyth, Raewyn  | Waikato                  | Sutton, Melanie                           | Auckland              |
| Franke, Lucy   | C Otago/ Uruuruwhenua    | Talbot, Kieran                            | Hawkes Bay            |
| Gentle, Terry  | Southland                | Tyghe, Wendy                              | Gisborne              |
| Herbert, Chris   | Auckland                 | Voges, Carina                             | Canterbury            |
| Hey, Angela  | Taranaki                 | Waldin, Belinda                           | Auckland              |
| Hogwood, Mary  | Taranaki                 | Wallace, Natalie                          | Taranaki              |
| Johnson, Nicole  | Wellington               | Walthew, Anita                            | Taranaki              |
| Kane, Judy   | Westn Bay of Plenty      | Weeks, Jenny                              | Dunedin               |
| Lefrancq, Isabelle   | Hutt Valley              | Wiles, Kerry                              | Mana                  |
| Liffiton, Blair  | Dunedin                  | Williams, Debbie                          | Mana                  |
| Linscott, Sue  | Canterbury               | Yee, Claire                               | Western Bay of Plenty |
| Maclachlan, Marilyn  | Mana                     | Young, Vernice                            | Whangarei             |
| <b>Board:</b>  |                          |   |                       |
| Scanlan, Peter (Hutt Valley) Board Chair                   |                          | Hutchinson, Shona (Auckland) Deputy Chair |                       |
| Bailey, Dale (Auckland)                                    |                          | Taylor, Jacqueline (Hawke's Bay)          |                       |
| Thomson, Penny (Canterbury)                                |                          | Ward, David (Hawke's Bay)                 |                       |
| Wilson, Belinda (Mana)                                     |                          |   |                       |
| <b>Attendance: Friends of SPELD NZ</b>                     |                          | <b>Staff in attendance</b>                |                       |
| Blow, Katie (Auckland)                                     |                          | Connor, Julie (FoS)                       |                       |
| Demlyn, Mary (Marlborough)                                 |                          | Davis, Lyn (Life Member)                  |                       |
| Roulston, Jean (Dunedin)                                   |                          | Drummond, Jeremy                          |                       |
|  |                          | Duke, Sandra                              |                       |
|  |                          | Neary, Sally                              |                       |

|   |  |
|---|--|
| <b>Apologies:</b><br>Allan, Amanda (Franklin)<br>Barnsley, Christine (Dunedin)<br>Bird, Debbie (Hawke's Bay)<br>Byrne, Sonia (Manukau)<br>Couldry, Noula (Auckland)<br>Cheung, Ingrid (Auckland)<br>Ferguson, Becs (Canterbury) | le Gros, Marg (Nelson)<br>McLachlan, Supranee (Waikato)<br>Medland-Slater, Annabel (Whangarei)<br>Morgan, Kirsty (Wellington)<br>Pounsford, Michelle (Canterbury)<br>Whiting, Karen (Nelson) |
|---|--|

**1 Karakia Timatanga (Opening Karakia)**

**Welcome from the Chair of the meeting, Peter Scanlan**

1.1 Peter Scanlan welcomed everyone to the 2021 AGM

1.2 Approval of meeting rules:

**Moved from the Chair that the rules of speaking and voting for the 2021 AGM (as circulated) be adopted.** *Carried*

**2 Apologies:** Apologies were read

**Moved from the Chair that apologies be accepted.** *Carried*

**3 Previous Minutes**

Minutes of Annual General Meeting held by Zoom on 26 September 2020 were circulated via website.

**Moved from the Chair by Peter Scanlan that the Minutes be taken as read and approved.** *Carried*

**4 Matters arising:** There were no matter arising

**5 Annual reports (combined Chair, Executive Officer, PSC and Finance) highlights were presented to the AGM by Board members under our four strategic goals:**

5.1 Strategic Goal 1 (Expertise and Leadership)

5.2 Strategic Goal 2 (Awareness)

5.3 Strategic Goal 3 (Relationships with Stakeholders)

5.4 Strategic Goal 4 (Sustainability)

5.5 Peter Scanlan delivered the statistics for new members in 2020. The PowerPoint presentation and Annual Report will be posted on our website.

**Moved that the combined reports be accepted:** *Belinda Wilson/ Shona Hutchinson* *Carried.*

**6 Appointment of Auditors:**

**Moved from the Chair that William Buck be reappointed as Auditor for the ensuing year:** *Carried.*

**7 Election of Board & Professional Standards Committee**

**7.1 Board:** There being more vacancies than nominations received, Dale Bailey is automatically elected.

**Moved: that the election is confirmed** *Peter Scanlan/Shona Hutchinson* *Carried*

**7.2 Professional Standards Committee**

7.2.1 There being more vacancies than nominations received by the due date, Terry Gentle is automatically elected.

7.2.2 Debbie Williams is nominated by the Board from the floor of the meeting

**Moved that Debbie Williams be nominated from the floor of the meeting:**

*Shona Hutchinson/ Penny Thomson* *Carried* *(C Bjarnesen abstained)*

There being more vacancies than nominations received, Debbie Williams is automatically elected.

**Moved from the Chair that the election is confirmed** *Carried*

**8 Remits** No remits were received from the membership. The change from face to face to Zoom makes it difficult to discuss the number of Constitutional changes proposed. The Board Constitutional Remits circulated 25 June 2021 have been withdrawn except for Remit 16.2 Rule 19.14.

**8.1 Remit 1** (originally Remit 16.2) Rule 19.14.

**Moved:** That the rule be amended as presented, to enable AGM to be held face to face, by electronic means or a combination of electronic and face to face. Shona Hutchinson/Penny Thomson  
Carried unanimously

**8.2 Remit 2: With leave of the meeting Board presents a new Constitutional Remit**

**Moved:** that with permission of the meeting, the Board present a new Remit 3,  
Shona Hutchinson/ Marion Fairbrass Carried unanimously

**8.3 Remit 3: To ratify Professional Standards Committee meetings and decisions from AGM 2020 until AGM 2022**

**Moved** that Professional Standards Committee meetings and decisions from AGM 2020 until AGM 2022 be ratified  
Shona Hutchinson/Marion Fairbrass Carried unanimously

**9 General Business:**

**9.1 Announcement of Life Members:** The Board recognised the outstanding contributions of Luci Carter (Western Bay of Plenty), Lynne Ashman (Manukau) and Lois Wells (Canterbury).

**9.2** The Board will circulate a SurveyMonkey poll after the AGM, to seek feedback regarding hard or soft copy of The Record magazine, and interest in professionals 'carrying' SPELD NZ ID on phone

No notice of other business has been received

**10 Location & date for 2022 AGM:** as it is likely that covid restrictions may interfere with face to face Conference and AGM next year, Conference will be postponed to 2023 and the AGM will be held by zoom.

The Chair thanked everyone for their attendance and closed the meeting at **2.15 pm**

**Karakia Whakamutunga**