**SPELD NZ ASSESSOR TRAINING**

**SPELD NZ Certificate in Diagnostics: Introduction to the Woodcock Johnson IV,**

**SPELD NZ Assessment and Report Writing**

**Application and Information – 2023 Programme**

Thank you for your interest in applying for the **SPELD NZ Certificate in Diagnostics**: **Introduction to the Woodcock Johnson IV, SPELD NZ Assessment and Report Writing**

This courseprovides an overview of Specific Learning Disability, the reading process and Cattell–Horn–Carroll theory of intelligence, and a detailed instruction on administration and interpretation of Woodcock Johnson IV and report writing.

To ensure that all participants are fully supported in their learning, numbers on the course are limited.

**Draft timeline**

* November 2022 Applications close
* December 2022 Offers of place
* January 2023 Final date for payment of fees
* February 2023 Course start date
* November 2023 Course completion date
* December 2023 Invitations for probationary programme
* January 2024 Probationary programme starts
* July 2024 Applications for full certification expected

**Documents needed to support your application**

1. Completed application form (page 2 below)
2. Evidence of university transcript showing undergraduate qualification (demonstrate learning outcomes) in Education, Teaching, Psychology plus post graduate papers in Psychometric Theory and Personality Theory (refer to NZCER’s latest PTS Bulletin.)
3. Curriculum Vitae
4. 500 word typed summary of your previous experience with Specific Learning Disabilities, education and /or assessment and include an outline of why you are interested in attending this course. This summary must be your own work.
5. Completed reference form providing contact details of one professional and one personal referee. The professional referee must be a person that can provide information about your performance in the workplace (e.g. an employer or supervisor) or in an education setting (e.g. lecturer). Please contact SPELD NZ if clarification needed.
6. Completed Police Vetting Form. It is a legal requirement that all people working with children must have a Police Vetting.
7. Certified copies of passport and driver’s licence verifying ID and signature. This is for the Police Vetting process.

***To obtain certified copies****: Photocopy your qualifications/transcript, your driver licence and your passport containing name, date of birth, nationality etc. (If you are not a NZ citizen please also photocopy the page of your passport containing your NZ residency permit). Take your passport/licence and original transcript and the photocopies of all documents to a solicitor, JP, Postmaster or school principal and have your photocopies certified correct.*

**Payment of course fees**

The training fee is $3000 plus GST (To be confirmed.)

Fees may be paid to SPELD NZ Inc by internet banking to ASB account 12-3061-0395660-00.

**Certificate in Diagnostics: Introduction to the Woodcock Johnson IV,**

**SPELD NZ Assessment and Report Writing training programme**

**APPLICATION**

Date of Application:

Applicant Name**:**

Applicant Address:

Post Code: Email:

Home Phone: Mobile:

1. **APPLICANT**

I wish to enrol on the Introduction to the Woodcock Johnson IV, SPELD NZ Assessment and Report Writing training programme.

I have attached all the documents in the checklist below

I have read, understand and accept the following:

* Programme overview
* what is required of me
* If I successfully complete this programme I would like to be considered for the SPELD NZ Assessor Training Practicum Yes / No

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: Applicant Date

**Document checklist:**

* Assessor Training Application *(Assess-Training)*
* Certified copies of transcript of university study completed
* Curriculum Vitae
* 500-word summary of involvement with SLD / education / assessment
* Read article (link is on website) and write a statement explaining – if to parents
* References *(Assess-References)*
* Police Vetting Form *(Police Vetting Request)*
* Certified copies of passport and driver’s licence (or Birth Certificate) verifying ID and signature

NB: (To certify documents, originals must be sighted by a solicitor or JP who will certify correct your photocopies).

**Applications must arrive at the SPELD NZ National Office by 5pm 4 Nov 2022. Emailed applications will be accepted provided hard copies follow in the post.**

**Email to** [**training@speld.org.nz**](mailto:training@speld.org.nz)

**Post to** Training SPELD NZ Inc, PO Box 24-617, Royal Oak, Auckland, 1345.

**Office Use only**: