



**Minutes of the SPELD New Zealand Annual General Meeting  
held by zoom at 1pm on 24 September 2022**

<b>Attendance: Professional Members &amp; Life Members</b>			
<b>Surname/ First Name</b>	<b>LLG</b>	<b>Surname/ First Name:</b>	<b>LLG:</b>
Allan, Amanda	Franklin	MacMillan, Philippa	Auckland
Ashman, Lynne	Manukau	McNish, Sharon	Canterbury
Baldacchino, Linda	Gisborne	Miller, Julia	Auckland
Bjarnesen, Cathryn	Wellington	Milne, Linda	Canterbury
Bosman, Carin	Franklin	Morgan, Kirstie	Wellington Central
Bourhill, Beryl	Auckland West	Morris, Kim	Bay of Islands
Boys, Beverley	Mana	O'Carroll, Jane	Western Bay of Plenty
Brittin, Karen	Hawkes Bay	Oliver, Odette	Hawkes Bay
Cary, Laura	Christchurch	Ostergren, Mandy	Hawkes Bay
Culling, Yvonne	C. Otago/ Uruuruwhenua	Prentice, Lyn	Canterbury
De Castro, Sharon	Waikato	Ramjee, Mina	Manukau
Den McKay, Caroline	Taranaki	Sabourin, Patricia	Eastern Bay of Plenty
Devine, Kate	Mana	Sanders, Alexa	Canterbury
Driver, Serena	Southland	Stroombergen, Julianne	Wellington Central
Ellis, Julie	Auckland	Talbot, Kieran	Hawkes Bay
Faulkner, Becky	Canterbury	Van Falier, Sjaan	Hutt Valley
Gentle, Terry	Southland	Voges, Carina	Canterbury
Gibson, Emma	Eastern Bay of Plenty	Wallace, Natalie	Taranaki
Herbert, Chris	Auckland West	Walthew, Anita	Taranaki
Hogwood, Mary	Taranaki	Weller, Joanne	Auckland
Janse van Rensburg, Helet	Canterbury	Weeks, Jenny	Dunedin/Southland
Kennedy, Mary	Wellington	Wiles, Kerry	Mana
Kennedy, Ruthanne	Mana	Williams, Debbie (life member)	Mana
Langrish, Belinda	Rotorua	Zajac, Aleksandra	Wellington Central
Linscott, Sue	Canterbury		
<b>Board:</b>			
Scanlan, Peter (Hutt Valley) Board Chair		Hutchinson, Shona (Auckland) Deputy Chair	
Bailey, Dale (Auckland)		Ward, David (Hawkes Bay)	
Thomson, Penny (Canterbury)		Wilson, Belinda (Mana)	
<b>Attendance: Friends of SPELD NZ</b>		<b>Staff in attendance</b>	
Reddy, Janet (Western Bay of Plenty)		Connor, Julie (FoS)	
Roulston, Jean (Dunedin)		Davis, Lyn (Life Member)	
		Drummond, Jeremy	
		Neary, Sally	
		Andi Wake	
<b>Apologies:</b>			
Fairbrass, Marion (Canterbury) Life member		Hey, Angela (Taranaki)	
Trask, Don (Hawkes Bay) Life member		Johnson, Nicole (Mana)	

## 1 Karakia Timatanga (Opening Karakia)

### Welcome from the Chair of the meeting, Peter Scanlan

1.1 Peter Scanlan welcomed everyone to the 2022 AGM.

1.2 Approval of meeting rules: discussion about voting protocols.

**Moved from the Chair that the rules of speaking and voting for the 2022 AGM be adopted. Carried**

## 2 Quorum: The quorum has been met.

**Apologies:** Apologies were read

**Moved from the Chair that apologies be accepted.**

*Carried*

## 3 Previous Minutes

**3.1 Minutes** of Annual General Meeting held by Zoom on 18 September 2021 were circulated via website.

**Moved from the Chair by Peter Scanlan that the Minutes be taken as read and approved.**

*Carried*

**3.2 Matters arising:** There were no matter arising

**4 Annual reports (combined Chair, Executive Officer, PSC and Finance reports)** highlights were presented to the AGM by Board members, under our four strategic goals:

4.1 Strategic Goal 1 (Expertise and Leadership)

4.2 Strategic Goal 2 (Awareness) Special mention of Julie Connor's work on Record magazine and Facebook.

4.3 Strategic Goal 3 (Relationships with Stakeholders)

4.4 Strategic Goal 4 (Sustainability)

4.5 Peter Scanlan delivered the statistics for **new members** in 2021. The PowerPoint presentation and Annual Report will be posted on our website. Recommendation from Chair that Board update Statistics questionnaire. Thank you to Jean Roulston for her work in collating statistical data. Jean commented on an increase in recent years in numbers of Asian students, overseas students, recommendations from Health Professionals, and other family members with SLD.

**Moved that the combined reports be accepted: Belinda Wilson/ Shona Hutchinson Carried.**

## 5 Appointment of Auditors:

**Moved from the Chair that William Buck be reappointed as Auditor for the ensuing year: Carried.**

## 6 Election of Board & Professional Standards Committee

**6.1.1 Board:** There being more vacancies than nominations received, Penny Thomson and David Ward are automatically re-elected to the Board.

**Moved: that the re-election is confirmed Shona Hutchinson/Dale Bailey Carried**

**6.1.2 Board:** in accordance with the Constitution, Mandy Ostergren is nominated from the floor of the meeting for a Board role.

**Moved: that Mandy Ostergren is elected Shona Hutchinson/Dale Bailey Carried**

**6.2 Professional Standards Committee:** There being more vacancies than nominations received, Nicole Oldham is automatically elected to the Professional Standards Committee.

**Moved: that the election is confirmed Shona Hutchinson/Dale Bailey Carried**

**7 Remits:** The Board presented two remits. No other remits were received.

**7.1 Board Remit 1** To increase the annual subscription of Regular Members to join or renew to \$120, or with Caregiver's Community Services Card, to \$75 to join or renew. Beverley Boys( Mana) and Lynne Ashman (Manukau) spoke to affordability of our services for low-income families and sustainability of our organisation.

*Moved: that Remit 1 is adopted*                      *Shona Hutchinson/Dale Bailey*                      *Carried*  
(1 abstention, 3 against)

**7.2 Board Remit 2** To increase the annual subscription of Professional Members to \$150, to join or renew.

*Moved: that the remit is adopted*                      *Shona Hutchinson/Dale Bailey*                      *Carried*  
(1 abstention)

## **8 General Business:**

**8.1 Announcement of Life Members:** In recognition of the eminent services of Eleanor Boyce (Auckland), Mary Hogwood (Taranaki) and Jean Roulston (Dunedin), the Board announced its endorsement of their life membership. A brief outline of their contribution to SPELD NZ was delivered at the meeting. The full text of their contribution is included at the end of these minutes.

**8.2 Announcement of new Chair:** Peter Scanlan steps down from the role of Board Chair at the close of the AGM and passes the mantle to Dale Bailey. This change will be formalised in the Board meeting immediately following the AGM. Dale Bailey thanked Peter for his service as Board Chair and **moved** a vote of thanks to Peter:

*Dale Bailey/Shona Hutchinson*                      *Carried*

No notice of other business has been received

**10 Location & date for 2023 AGM and Conference:** The proposed date and venue for 2023 AGM and Conference is the weekend of 23/24 September. The Board will circulate a SurveyMonkey poll to the members after this AGM seeking feedback on member preferences for:

- a face-to-face conference in Auckland or a virtual conference that weekend
- holding a zoom AGM separately from the conference (whether the conference is face to face or virtual).

The Chair thanked everyone for their attendance and closed the meeting at **2.12 pm**

**Karakia Whakamutunga**

**SPELD NZ Life Members  
announced  
AGM 24 September 2022**



**Jean Roulston (Dunedin LLG):** A familiar face at SPELD NZ AGM during and after her time as a SPELD NZ Professional member.

Jean trained 1992, received her first teacher certification in 1994 and retired from SPELD NZ teaching in 2016. Jean has held several roles within SPELD NZ:

- Secretary of SPELD Hawke's Bay 1993
- Dunedin Committee member 2001
- Conference committee member Dunedin 2004.
- Regional representative for Dunedin 2004 until 2007 when elected to SPELD NZ Executive Committee. Responsible for arranging professional indemnity Insurance cover for SPELD NZ and doing the Snapshot Survey (pre-cursor of Statistics Form)
- ISLD kaiārahi
- Statistician for SPELD NZ for many years, inputting data from 900-1000 or so new member forms each year
- Dedicated SPELD NZ teacher driving from Dunedin to Balclutha each week to teach her Balcluthan students. Led Balclutha's fundraising team raising funds for a teacher training scholarship.



**Mary Hogwood (Taranaki LLG):** completed SPELD NZ training in 1989 and received first SPELD NZ Teacher certificate in 1992. Mary was an ISLD Kaiārahi from 2005 to 2008 and was a moderator for the L5 CCSLD course for a number of years until 2019.

Mary has been the Taranaki LLG convenor since Transition in 2012. She has done a remarkable job in the Taranaki LLG. Her list of responsibilities includes planning professional development, managing the Taranaki LLG SPELD library, presenting gifts to guest speakers, taking minutes at meetings, and generally keeping the LLG running smoothly. She even took on the task of managing the SPELD library out of her garage from 2015 to 2018.

She represented SPELD North Taranaki at numerous conferences and at SPELD NZ AGMs.

Mary is still teaching SPELD NZ students in 2022.

We are so grateful for the contribution Mary has made to the Taranaki LLG. Her dedication and passion has meant that the Taranaki LLG has stayed strong and cohesive. Sadly, Mary will be retiring from her SPELD NZ roles at the end of 2022. We cannot thank her enough for her tireless commitment to the Taranaki LLG and the SPELD NZ organisation.



**Eleanor Boyce (Auckland Central LLG):** trained as a SPELD NZ teacher in 2004-2005. Eleanor became a probationary teacher in 2005 and received her full certificate in 2007. Eleanor has held many roles:

- a L3 Kaiārahi from 2009 until 2022
- a committee member of SPELD Auckland Inc from 2008 until she moved temporarily to Australia in 2010. Returning to NZ Eleanor, re-activated her professional membership with SPELD NZ
- PSC convenor, and Teacher and Kaiārahi representative 2013 until 2020. In this role Eleanor not only attended PSC meetings but also reported to Board meetings
- an active leader within SPELD NZ's professional community, as appraiser, teacher, kaiārahi, mentor
- involvement with NZQA's Targeted Review of the Level 5 qualification
- a member of the Programme Review sub-Committee of the PSC, Eleanor also contributed to the new programme approval
- co-author of The Guide with fellow PSC members.

Eleanor retired from SPELD NZ Professional activities in July 2022, to spend more time with her whanau.